



# Halton Region Chinese Canadian Association

## 荷頓加華協會

### **Introduction of the organization**

The Halton Region Chinese Canadian Association is a non-profit, non-political and non-denominational organization formed by a group of community minded volunteers from the Halton Region dedicated to promote cultural education, understanding and interaction between the Chinese and the society-at-large. For more information, please visit us at [www.hrcca.ca](http://www.hrcca.ca)

### **Introduction of the Board of Director's role**

The role of our Board of Directors is to provide governance to the organization, identify and monitor strategic priorities, set association policies, and determine innovative ways to promote and support the Chinese Canadians community in the Halton region.

### **Role and Responsibility:**

- Directors shall represent the association and maintain communication with other community groups; and perform such other duties as may, from time to time, be assigned by the Board
- Partner with internal and external stakeholders to identify opportunities to enhance HRCCA's profile in Community Leadership and Social Responsibility
- Assist with events planning and other fundraising initiatives, and their execution.
- This part time position requires attendance in Board's meeting every 2 months, with additional ad-hoc meetings throughout the year as required.

### **Experience/Knowledge preferred:**

- Experience in project coordination, volunteer management, fundraising and/or other event planning, grant application; and a strong understanding of Chinese culture and traditions
- Highly organized with a proven ability to manage projects, multi-task and operate efficiently and cooperatively in a team environment
- Strong work ethic and sense of personal and social responsibility
- Proven ability to communicate with stakeholders at various levels, working knowledge of English, Mandarin and/or Cantonese highly desirable
- HRCCA values the different perspectives, knowledge, skills and interests that each Director brings to the Board

### **Application**

If you would like to be involved with HRCCA, helping to make a difference and build a better community in the Halton region, we would be interested in receiving your application to the Board of Directors. Please submit your resume and a cover letter to [hrcca@hrcca.ca](mailto:hrcca@hrcca.ca) ; or contact one of our sitting directors directly. Thank you.